



Office of the Chancellor

Camelard College of Conjuring of Chemmis

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Guidelines for a College Faculty Breakfast

- The CCCC Faculty Breakfast is usually held at a magic convention or conference. The Chancellor must be contacted prior to the organizing of the Breakfast.
- Most conferences and conventions provide “on your own” breakfast time, so the College recommends selecting breakfast free time for the Faculty Breakfast. A good time is the second day of a convention/conference, especially a Saturday morning. Attendees pay for their own breakfast.
- The College much prefers, if possible, that the Faculty Breakfast *not* be held opposite an activity of the magic convention or conference. Some conventions/conferences (such as Blackpool) are so filled with activity that this may not be possible.
- A minimum of two Professors of any rank are required to have a Faculty Breakfast. The organizing Professor is the College Chair of the Breakfast.
- The purposes of the Faculty Breakfast are (a) to provide fellowship for the Professors; (b) to welcome new Faculty by presenting them with the CCCC Letter of Appointment and Faculty Membership Brevet; (c) to present the *Valedictorian Fellow Award* or the *Beneficus Ars Magia Award* to honorees.
- Documents are provided as pdf files to the Departmental Chair of the Breakfast who is responsible for printing the documents to be presented to the honorees. The new Professor or Honoree will later be send pdf copies of the documents.
- If the Honor Cords for the Professorship or other Honors are also to be presented at the same time, these can be purchased by the Chair or by the Honoree at the College web site, as can the lapel pins.
- While a Breakfast should be held at a convention/conference, under some circumstances, and if enough Professors are available, a Faculty Breakfast can be organized outside of a magic convention/conference.
- Attire: Professors are encouraged to wear academic attire to the Breakfast.